

JOB ANNOUNCEMENT

About the Company

SENAI BioScience Laboratories, trading as Senai Farm Supplies Limited, is a private limited company incorporated in Uganda. SENAI is a start up company with few contract workers that could be classified as an SME. At SENAI we are poised to setting new and higher levels in agricultural innovations. SENAI's core business is to undertake research and provide services in plant, soil and water analysis. The promoters of SENAI are professional agricultural scientists with experience in agronomy, biotechnology and agribusiness development. We apply modern biotechniques, and develop tools for plant genetic analysis, plant disease diagnostics, plant tissue culture, and food, soil and water analysis. Our laboratories and screenhouses are located along Masaka Road at Busega, Lubaga Division, Kampala.

Position/Title:

Manager - Finance and Administration: This is a full time position (8:00 am – 5:00 pm).

Position Description:

The Manager - Finance and Administration (F&A) will be a hands-on and participative manager and will lead and develop an internal team to support the company. The F&A is expected to drive best practices in financial management, human resources management and administrative management within the company to maximize efficiency and growth. The F&A will work in close collaboration with the management team and report to the Managing Director by every 28th of every month. As a member of the senior management team, the F&A will be involved in a range of strategic planning and internal initiatives.

Qualification

- Qualifications in financial management: BA/BSc (with UCE credit in Principles of Accounts) or recognized professional certification (e.g. CPA, ACCA);
- Experience in key facets of financial management such as developing and maintaining budgets and cash flows, overseeing creditors and debtors, and statutory compliance;
- Proficiency in accounting packages; and with strong knowledge of Excel and MS Word processing;
- Fluent in English with excellent writing and verbal communication skills
- Strong organizational and leadership skills.
- Experience in effectively communicating key data, including presentations to management, the Board or other outside partners.
- Preferably of age 20-29 years.

Apply to:

The Managing Director,
SENAI FARM SUPPLIES LTD,
Email: senaifarm ltd@gmail.com.

Send your application letter (1 page); and 2-Page CV giving details of your employment history, relevant academic and professional qualifications, and language and computer competencies, to senaifarm ltd@gmail.com. Applications will be accepted and considered between March 19 -23, 2018. Only shorted listed candidates will invited for interviews by April 01, 2018. Attach only PDF files with filenames starting with your surname.